



The Shasta Children and Families First Commission

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www.First5Shasta.org

**ADVISORY COMMITTEE
Adopted Meeting Minutes – June 9, 2009**

Attending Advisory Committee Members:

Barbara Lapp
Jane Nelson
Kristi Osborn
Frank Sauer
Susanna Sibilsky
Tara Swanson
Jolene Thomas

Advisory Committee Members Not Present:

Tyler Nichols
Amy Pendergast

Staff:

Muffy Berryhill
Lillian Brown
Linda Wright

Audience:

None

1. Welcome/Introductions

Muffy Berryhill called the meeting to order.

2. Public Comment

No comments were made.

3. Approval of May 12, 2009 Advisory Committee Minutes

The Committee reviewed the minutes from May 12, 2009. Barbara Lapp noted that Muffy Berryhill was not included in the list of staff present at that meeting. The minutes were unanimously approved with the correction.

4. Receive Report on PREVENT Child Maltreatment Institute Team

Muffy Berryhill reviewed the steps taken by the PREVENT Team to formulate a Shasta County plan to prevent child maltreatment (copies of handouts on file). The six representatives on the PREVENT Team from Shasta County are Marta McKenzie,

Kathey Kakiuchi, Nancy Bolen, Maxine Wayda, Muffy Berryhill, and Betty Futrell. Berryhill provided a handout and discussed Shasta County data in reference to child maltreatment allegations, reducing the rate of substantiated allegations, reducing the allegations' rate of children entering foster care, and reducing the rate of allegations of children already in foster care (copy of handout on file). Berryhill related that each team member's organization is currently in the process of preparing a strategic plan. She stated that each strategic plan, including First 5 Shasta's, would include a common focus on preventing child maltreatment. Berryhill further remarked that the next step in the process will be a facilitated planning session, scheduled to occur in the next few weeks.

5. Strategic Planning

Muffy Berryhill stated that First 5 Shasta strategic planning is currently underway, and the plan will be in place by December 2009. During the July Advisory meeting, the committee will be asked to discuss the level of community input to assist in developing the strategic plan, and where to get it. In the August or September meeting, the committee will be asked to assist in the format and structure of the plan.

6. Discuss Review of Upcoming Proposal for *Fathers on Probation Program*

Muffy Berryhill remarked that the *Fathers on Probation Program* proposal will be considered by the Commission on July 22, 2009. The SCFFC Program Committee has requested that a review team, made up of Advisory Committee members, review the RFA prior to its submission to the Commission. First 5 Shasta plans to have the RFA available to community therapist providers by September or October 2009. The Program Committee also requested that a separate review team be assembled to review the individual counselor applications. Tara Swanson and Frank Sauer agreed to review the RFA during the first week of July 2009. Jolene Thomas volunteered to be on the counselor applications' review team.

7. Discuss Future Special Opportunity and Other Program Grants

Muffy Berryhill stated the funding for Special Opportunity grants has increased to \$100,000 per year. She asked the committee for comments and/or recommendations for future Special Opportunity funding rounds. The following ideas were discussed:

- Do not make any changes to the Special Opportunity funding grants/procedures.
- Identify specific objective(s) for focus.
- Identify specific population(s) objective for focus.
- Have two rounds of Special Opportunity funding throughout the year. Shift the focus to service-oriented projects or have the first round be service-oriented and the second round project-oriented.
- Reconsider the sustainability guidelines.

a. Non-priority objectives

The committee discussed the possibility of directing Special Opportunity funding to non-priority objectives. Linda Wright will research what non-priority objectives First 5 Shasta has funded to date. She will then present the levels of funding to the Commission.

b. Safety Net Grants

The committee also discussed the fact that Special Opportunity grants can definitely be supportive of community needs during this economic crisis. Barbara Lapp suggested First 5 Shasta determine what the community really needs at this time. She also suggested waiting to see what happens with the state budget. Susanna Sibilsky stated it might be helpful to look at what other community organizations are doing in order to follow their lead and/or partner with them.

8. Director's Report

Muffy Berryhill distributed copies of 4 Violence Prevention Initiative posters, which are a part of the current media campaign for that program.

9. Reports from Committee Members

None.

Respectfully submitted by:

Lillian Brown, Office Assistant