



The Shasta Children and Families First Commission

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www.First5Shasta.org

ADVISORY COMMITTEE

Adopted Meeting Minutes – September 8, 2009

Attending Advisory Committee Members:

Barbara Lapp
Jane Nelson
Frank Sauer
Susanna Sibilsky
Tara Swanson
Dorothy Tello

Advisory Committee Members Not Present:

Tyler Nichols
Kristi Osborn
Amy Pendergast
Jolene Thomas

Staff:

Muffy Berryhill
Lillian Brown

Audience:

None

1. Welcome/Introductions

Muffy Berryhill called the meeting to order.

2. Public Comment

No comments were made.

3. Approval of July 14, 2009 Advisory Committee Minutes

The Committee reviewed the minutes from July 14, 2009. The minutes were unanimously approved.

4. SCFFC Meeting

a. Report from July 22, 2009 SCFFC meeting

- The Commission approved the two-year contract for the Bright Futures-*Strengthening Families* Program. The Commission also accepted the accompanying workplan.
- The Commission approved the contract for the Shasta County Probation Department's *Young Fathers Caseload* program. The program started on September 1, 2009, and will run for 3 years.
- The Commission discussed an extension of Northern Valley Catholic Social Service's *Healthy Pathways for Infants* program.

b. Report from August 26, 2009 SCFFC meeting

- The Commission agreed to extend the Northern Valley Catholic Social Service's *Healthy Pathways for Infants* program for 6 months. The contract will be signed at the September 23, 2009 Commission meeting.
- The Commission approved a budget revision, which included an additional 5 hours added to the School Readiness Coordinator's position. The Commission also included previously-approved funding for the Triple P program and the Shasta County Probation Department's *Young Fathers Caseload* program to the budget.

b. Appoint Committee Member to attend September 23, 2009 SCFFC Meeting

Dorothy Tello and Tara Swanson will check their calendars to see if either one can attend.

5. Update from First 5 Shasta Evaluation Committee

Muffy Berryhill reviewed that the First 5 Shasta Evaluation Committee is made up of 2 Commissioners (Barbara Lapp and Judie Englesby-Smith), 2 Advisory Committee members (Jolene Thomas and Susanna Sibilsky), 2 representatives from Shasta County Health and Human Services, Outcomes and Evaluation, and 1 person from Shasta County Department of Social Services, Children and Family Services. The committee meets 6 times a year. Berryhill related that First 5 Shasta is currently concluding contract negotiations with a new evaluator. The evaluation contractor plans to meet with the Evaluation Committee in November 2009 and in January 2010. The new evaluator will also meet with the Commission in December and January to develop an evaluation framework.

6. Discussion of First 5 Shasta Temporary Support Funding

Muffy Berryhill reported that Temporary Support Funding applications were sent out to both current and past First 5 Shasta grantees. The amount of funding available is \$200,000, ranging from \$20,000 to \$75,000. These funds replace 2009-10 Special

Opportunity funds and include additional funds from the fund balance. The contracts will be for an eight-month period, ending in June 2010. Recommendations for funding will go to the Commission at the September 23, 2009 meeting. Berryhill, Linda Wright, and Jennifer Snider will review and score the applications.

7. Update: *Strategic Plan Revision*

Muffy Berryhill passed out a draft of revisions to portions of the Strategic Plan 2010-2014 (copy of handout on file). Berryhill revealed the Strategic Plan's Vision and Mission have been revamped. The goals are being narrowed down to three. She further stated that a Resource Allocation Plan would be discussed at a future SCFFC meeting.

8. Advisory Committee Structure and Function

Muffy Berryhill asked the committee members to share their thoughts about the value of the committee for them, personally, and their thoughts about the value of the committee for First 5 Shasta. Berryhill remarked that one of the on-going activities of the committee is reviewing and is a valuable asset to First 5 Shasta. Jane Nelson asked if it was a requirement for the Commission to have an Advisory Committee. Berryhill replied no, but that it is a recommendation. Nelson expressed committee value in the fact that the committee members represent a broad aspect of the community as a whole. Tara Swanson expressed appreciation for committee meetings that bring the members up to date on the workings of the Commission.

9. Director's Report

Muffy Berryhill shared a final summary report from New Directions to Hope, who received a spring 2008 Special Opportunity grant (copy of report on file). The grant was for the creation of a Pre-Therapy Waiting Room. The report reflected positive feedback from clients and their families to the new family-friendly waiting room. A few families participated in a written survey: 100% strongly agreed that their child was calmer and easier to manage in the waiting room; and 100% strongly agreed that their child was engaged with pretend or educational play while waiting for counseling. One child was quoted as exclaiming, "Hey, look – they made this place funner!"

10. Reports from Committee Members

Tara Swanson and Jane Nelson reported having seen a newscast regarding the City of Redding's *Under the Big Oak* project. The project, which was funded by a First 5 Shasta Special Opportunity grant, involves creating a secure outdoor learning environment in Enterprise Park. The Shasta College Heavy Equipment Operations Department was highlighted in the story as assisting in the construction.

Respectfully submitted by:

Lillian Brown, Office Assistant