

SHASTA CHILDREN AND FAMILIES FIRST COMMISSION

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Adopted Minutes
March 25, 2009

Location: Shasta Children & Families First Commission Office
1135 Pine Street, Suite 21, Redding, CA

1. Call to Order by Jennifer Moranda M.D., Chair at 3:04 p.m.

Introductions of those present were made as follows:

Commissioners: Andrew Deckert (arrived at 3:09 p.m.)
Maxine Wayda
Jennifer Moranda
Barbara Lapp
Jane Wilson
Judie Englesby-Smith

Staff: Muffy Berryhill, Executive Director
Kris Nichols, Office Manager
Elizabeth Poole, Associate Director
Jennifer Snider, School Readiness Coordinator
Debbie Peel, Marketing and Communication Coordinator

Audience members included the following:

Susan Thompson, Northern Valley Catholic Social Service; Audrey Gardner, New Directions to Hope

- 2. Public Comment Period** - Members of the public are entitled under the Brown Act (Government Code Section 54950 ET seq) to address the Commission on any matter within the Commission’s subject matter jurisdiction. The Act prohibits the Commission from taking action or discussing the item unless it is already on the agenda.

No public comment was offered. Jennifer Moranda, Commissioners and staff thanked Judie Smith for her service as SCFFC chair for the past two years.

- 3. Consider Approval of Minutes of February 25, 2009 SCFFC Meeting – Action Item**

Moved/Seconded: Wayda/Smith to approve SCFFC Minutes of February 25, 2009 with corrections.

Ayes: Moranda, Wayda, Lapp, Wilson, Smith **Nays:** None **Motion:** Approved

Corrections to the February 25, 2009 minutes include the following:

- Changing the next meeting date to March 25, 2009
- Rewording information under item #7 to read, “Cuts to PEI or other portions of the Mental Health Services Act programs are unknown at this time due to the ballot initiative in May”.

- 4. Receive Budget Committee Report**

Muffy Berryhill discussed points from the SCFFC Budget Committee meeting held March 13, 2009 attended by Judie Smith, Linda Hartman (via conference call), Tyler Nichols, Muffy Berryhill and Kris Nichols. The Committee reviewed the current SCFFC Budget and Long Range Financial Plan and discussed options regarding the possibility of reduced funding if Proposition 1D passes in May.

A number of options to the Long Range Financial Plan were presented and discussed with varying degrees of cuts to the future spending plan through 2013-14. All options pertaining to future 50% revenue reductions included freezes in the personnel and operating budgets and a decrease in Education and Outreach.

The Budget Committee discussed what ending balance for present and future program spending the Commission would be comfortable with at the end of 2013-14 if a revenue reduction is enacted. The Committee recommended expenditure planning that would allow approximately \$1,000,000 to be available at the end of 2013-14. Berryhill explained such a plan would leave \$440,500 for priority objectives and \$147,000 for non-priority objectives to allocate each year for five years. Commissioners agreed with this recommendation. This plan and the plan that reflects funding at the current level, will be brought to the Commission in May for review and will be voted on at the June 2009 meeting.

- 5. Receive Program Committee Report**

Muffy Berryhill discussed the Program Committee meeting, held on March 18, 2009 with Jane Wilson, Andrew Deckert, Maxine Wayda and Jolene Thomas attending. The Program Committee considered possible funding scenarios that the Commission may face with the passage of Proposition 1D and the impact of reduced funding on SCFFC current and future programs. The Committee discussed current programs that are linked to the current priority objectives and the Violence Prevention Initiative. The Committee will meet again to discuss non-priority objectives. Programs being discussed are: Bright Futures extension, Triple P,

dedicated caseload for male probationers with children 0-to-5 and support for families at entry to Cal Works. The Commission's interest in alcohol and drug programs also was discussed.

Berryhill commented that staff will continue to research and map target populations, create a conceptual framework for specific programs and access points, and investigate related costs.

6. Receive Update on Evaluation Committee

Muffy Berryhill reported on the initial meeting of the Evaluation Committee. The Committee was oriented to First 5, discussed evaluation reporting, reviewed recommendations from the Regional Technical Assistance Evaluation Analysis and goals for restructuring SCFFC program results evaluation and data collection.

7. Discuss Status of Evaluation Contract Extensions

Muffy Berryhill reported that the evaluation contract extensions for the two existing evaluation contractors will be presented for Commission consideration in May.

8. Receive Presentation on Adverse Childhood Experiences Study – Andrew Deckert, M.D.

Andrew Deckert gave a presentation on Adverse Childhood Experiences (ACE) and Adult Health (copy attached to minutes). The ACE study is a collaborative effort of Kaiser Permanente and The Centers for Disease Control involving Vincent J. Felitti, M.D. (Kaiser) and Robert F. Anda, M.D. (CDC) and is the largest of its kind to examine the health and social effects of adverse childhood experiences over the lifespan. Deckert suggested approaches to assessing ACE and possible approaches to breaking the cycle.

9. Receive Report on School Readiness Oral Health

Jennifer Snider, School Readiness Coordinator, reported on a special Oral Health Screening project that was conducted in February 2009 (copy attached to minutes). Oral Health screenings were offered at Juniper School, Happy Valley Primary School and Rother Elementary School. A total of 146 children received a free oral health screening by a Registered Dental Hygienist that included a visual exam for decay and filled teeth. Untreated caries were found in 47 children, 75 children were referred for further treatment, one child was found to have 19 fillings in 20 teeth.

10. Review Second Quarter 2008-09 SCFFC Budget Report and Administrative Expenditures Report

Kris Nichols, Office Manager reviewed the 2nd quarter 2008-09 expenditures report (copy attached to minutes).

11. Consider Revision of 2008-09 SCFFC Budget – Action Item

Muffy Berryhill reviewed the proposed 2008-09 SCFFC budget revision (copy attached to minutes).

Moved/Seconded: Deckert/Lapp to approve SCFFC Revision of SCFFC 2008-2009 budget as proposed.

Ayes: Moranda, Wayda, Lapp, Wilson, Smith, Deckert **Nays:** None **Motion:** Approved

12. Discuss Rescheduling June 24th SCFFC meeting

Jennifer Moranda and Muffy Berryhill discussed upcoming SCFFC meetings. Commissioners agreed to meet on June 17th and to hold June 24th as a possible additional meeting date, if needed.

13. Reports

a. Advisory Committee Report

Muffy Berryhill highlighted items from the March 10, 2009 Advisory Committee meeting (copy attached to minutes).

b. Director's Report

Muffy Berryhill discussed the Prevent Institute and that some members on the team will not be able to attend the next session due to budget constraints. Berryhill requested that the Commission fund her portion of travel expenses and Commissioners affirmed their continuing commitment to the Prevent Institute.

Attention was drawn to the contract update (copy attached to minutes). Commissioners agreed that this remains a valuable tool. Berryhill thanked Linda Wright for her work on the contracts update.

c. Commissioner Reports

Judie Smith reported on the Public Health Advisory Board awards luncheon. First 5 Shasta was recognized for outstanding community services for young children.

Meeting adjourned: 5:00 p.m.

Next regular meeting scheduled: **Wednesday, May 6, 2009, 3:00 p.m.**

Respectfully submitted,

Kris Nichols,
Office Manager
First 5 Shasta