

**SHASTA CHILDREN AND FAMILIES FIRST COMMISSION**

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Adopted Minutes  
May 6, 2009

**Location:** Shasta Children & Families First Commission Office  
1135 Pine Street, Suite 21, Redding, CA

**1. Call to Order by Jennifer Moranda, Chair at 3:08 p.m.**

Introductions of those present were made as follows:

Commissioners: Maxine Wayda (arrived at 3:38 p.m.)  
Jennifer Moranda  
Barbara Lapp  
Jane Wilson (arrived at 3:19 p.m.)  
Judie Englesby-Smith

Staff: Muffy Berryhill, Executive Director  
Kris Nichols, Office Manager  
Elizabeth Poole, Associate Director  
Linda Wright, Contract Coordinator

Audience members included the following:  
Sharon Brisolaro, Evaluation Solutions; Susan Thompson, Northern Valley Catholic Social Service;  
Cindy Dodds, Lynn Dorman, Tri County Community Network; Anna Diaz, Child Abuse Prevention  
Coordinating Council; Gina Geisler, Redding Recreation; Maegan Lokteff, Danielle Johndrow, Shasta  
Women's Refuge.

Due to a lack of a quorum, agenda item number six, discussion on proposed evaluation questions for the  
*Children Too!* Program, was discussed first.

6. Discuss Proposed Evaluation Question(s) for Additional *Children, Too!* Program Component

Muffy Berryhill reviewed the staff report regarding additional results evaluation questions for the *Children Too!* Program at Shasta Women's Refuge (copy attached to minutes). On December 10, 2008 additional funding was approved for the *Children, Too!* program to support all women of childbearing age with issues related to reproductive health. The following evaluation questions are proposed for SCFFC consideration:

- To what extent are women aware of the effects of their exposure to violence on an unborn child/fetus?
- What actions have participating clients taken to address their reproductive health and preconception needs?

Maegan Lokteff distributed a brochure, "Is Violence Hurting Your Unborn Child?" that will be included in packets given to women when they first arrive at shelter. Commissioners reviewed the brochure and discussed the evaluation questions. Judie Smith questioned how they will measure the extent women are aware of the affects of the exposure to violence. Sharon Brisolaro answered that a needs assessment for non-parenting women in shelter will include additional questions along with a pre and post client survey with a focus on women that are receiving more direct case management. Brisolaro commented that the questions are phrased to measure a range of awareness and evidence of knowledge from the client. Commissioners accepted the changes in the evaluation design and questions related to reproductive health.

2. **Public Comment Period** - Members of the public are entitled under the Brown Act (Government Code Section 54950 ET seq) to address the Commission on any matter within the Commission's subject matter jurisdiction. The Act prohibits the Commission from taking action or discussing the item unless it is already on the agenda.

No public comments made.

Maxine Wayda and Jane Wilson arrived, making a quorum present.

3. **Consent Agenda**– Items are expected to be routine and non-controversial. They will be acted upon at one time without discussion. Any Commission member or interested person may request removal of an item from the Consent Agenda for discussion later on the agenda – **Action Item**

- a. Consider Approval of Minutes of March 25, 2009 SCFFC meeting
- b. Consider Approval of Healthy Families Program Funding Agreement with First 5 California

Correction to March 25, 2009 minutes as follows was offered:

- Call to Order by Jennifer Moranda M.D., Chair at 3:04 p.m.

**Moved/Seconded: Smith/Lapp** to approve SCFFC Consent Agenda, with minutes amended.

**Ayes:** Moranda, Wayda, Lapp, Wilson, Smith

**Nays:** None **Motion:** Approved

4. Consider Approval of Spring 2009 Special Opportunity Grant Awards – **Action Item**

Muffy Berryhill reviewed the six Special Opportunity grant proposals received for the Spring 2009 round (copy attached to minutes). The total amount available for the Spring round was \$40,000; total requested

was over \$67,000. The following are the four proposals totaling \$40,000 that the Advisory Committee has recommended for funding:

- Whitmore Elementary-*Preschool Playground*- \$9,500
- Shasta County Office of Education, Early Childhood Services-*Bridges to Success Expansion*- \$13,000
- Therapy Station, *Sensory Tools Lending Library*- \$5,500
- City of Redding Recreation, *Under the Big Oak*- \$12,000

**Moved/Seconded: Lapp/Wilson** to approve Spring 2009 Special Opportunity Grant Awards totaling \$40,000 as recommended.

**Ayes:** Moranda, Wayda, Lapp, Wilson, Smith

**Nays:** None    **Motion:** Approved

5. Consider Approval of Contract Extensions – **Action Item**

Muffy Berryhill reviewed proposed contract extensions for the current First 5 Shasta evaluation contractors (copy attached to minutes). SCFFC is soliciting applications for evaluation contracts that would start October 1, 2009. Extending the current evaluation contracts will give SCFFC time to review and transition evaluation services as needed.

a. Duerr Evaluation Resources

Muffy Berryhill reviewed the new contract overview for Duerr Evaluation Resources. The contract term is March 1, 2009 – September 30, 2009, the total contract amount is \$52,287 which includes \$29,956 in unspent funds from the previous contract.

**Moved/Seconded: Smith/Lapp** to approve new evaluation contract with Duerr Evaluation Resources for \$52,287, contract term March 1, 2009 – September 30, 2009.

**Ayes:** Moranda, Wayda, Lapp, Wilson, Smith

**Nays:** None    **Motion:** Approved

b. Evaluation Solutions

Muffy Berryhill reviewed the new contract overview for Evaluation Solutions. The contract term is March 1, 2009 – September 30, 2009, the total contract amount is \$17,039.

**Moved/Seconded: Smith/Lapp** to approve new evaluation contract with Evaluation Solutions for \$17,039, contract term March 1, 2009 – September 30, 2009.

**Ayes:** Moranda, Wayda, Lapp, Wilson, Smith

**Nays:** None    **Motion:** Approved

7. Update on Strategic Program Planning

a. Intervention Framework: Adverse Childhood Experience (ACE)

Muffy Berryhill shared a draft Adverse Childhood Experience (ACE) intervention framework indicating potential First 5 Shasta efforts regarding early childhood experience (copy attached to minutes).

b. Muffy Berryhill updated commissioners on the work of the PREVENT Team. She and two other members will represent the Team's work at the Institute in North Carolina May 18-21. The Team has adopted the Adverse Childhood Experiences study as its primary rationale for the prevention of childhood maltreatment. It was noted that Shasta County appears to have the seventh highest rate of substantiated child abuse in California, although this can partially be attributed to differing report practices across counties. Each year, Shasta County spend \$58-75 million for out-of-home

placement, child protection, court costs, adoptions, and other costs related to child maltreatment. After examining various data reports, the Team has adopted 3 long-term indicators for efforts to reduce child maltreatment in Shasta County: 1) out-of-home placements related to substantiated child abuse, 2) rate of child abuse referrals, 3) rates of substantiated child abuse, starting with 2008 data.

The Team has adopted *Triple P* and is pursuing *Safe Care Home Visiting* as its evidence based practices and the *Strengthening Families Initiative* from the Study of Social Policy as an organizing framework for broad community involvement. A survey of providers has been developed and issued to determine which evidence based practices currently are being implemented throughout the county.

First 5 Shasta is providing technical assistance funds to have Sarah Box of Social Entrepreneurs assist with team planning. Future steps include incorporation of the PREVENT Team's model into the respective strategic plans of team members; convening of community stakeholders; and the development of a countywide strategic plan to reduce child maltreatment.

**c. Triple P**

**i. Consider First 5 Shasta Adoption of Triple P – Action Item**

Muffy Berryhill reviewed the staff report addressing First 5 Shasta's potential investment in *Triple P*, an evidence based practice for prevention of child maltreatment (copy attached to minutes). The PREVENT Team has adopted *Triple P* as one of its evidence based practices for the county. The Preschool Mental Health Committee has recognized that *Triple P* would provide an early intervention resource for families with young children who have behavioral, social and emotional challenges. Depending on MHSA PEI Plan approval, there is a possible partnership with Shasta County Mental Health.

Muffy Berryhill presented the draft collaboration map between First 5 Shasta and Mental Health on *Triple P* (copy attached to minutes). First 5 Shasta and Mental Health would collaborate on trainings and on evaluation. Berryhill suggested that funds from First 5 Shasta's internal Education and Outreach budget cover some of the training costs. Berryhill recommended that the Commission adopt *Triple P* as a countywide prevention and early intervention program supported by First 5 Shasta.

**Moved/Seconded: Smith/Wilson** to adopt Triple P as a countywide prevention and early intervention program supported by First 5 Shasta.

**Ayes:** Moranda, Wayda, Lapp, Wilson, Smith

**Nays:** None    **Motion:** Approved

**ii. Consider Approval of First 5 Shasta Participation with California Institute of Mental Health (CIMH) for Triple P Implementation – Action Item**

Muffy Berryhill informed the Commission about the California Institute of Mental Health (CIMH), an organization developed by the California Mental Health Directors Association. The non-profit organization aids mental health directors and agencies implement evidence based practice programs implemented widely throughout the state. CIMH will help agencies for a flat fee of \$16,000 per county to act as go-between for Triple P America and the county. CIMH would make available a data collection and evaluation system, convene manager meetings and help purchase materials. Berryhill requested support from the Commission to move forward with the implementation of Triple P in partnership with the California Institute of Mental Health.

Maxine Wayda mentioned that CIMH would come to the county and facilitate a kick-off for a community-wide training process. Berryhill outlined a proposed training schedule for First 5 Shasta and Shasta County Mental Health-PEI.

Due to the possible future partnership with Shasta County Mental Health and Social Services surrounding Triple P, Maxine Wayda and Jane Wilson inquired of the Commission if they should recuse themselves from the vote. Commissioners did not see a conflict with Wayda's or Wilson's vote.

**Moved/Seconded: Lapp/Wilson** to approve First 5 Shasta's Participation with California Institute of Mental Health (CIMH) for Triple P Implementation up to \$16,000.

**Ayes:** Moranda, Wayda, Lapp, Wilson, Smith

**Nays:** None    **Motion:** Approved

**d. *Fathers on Probation***

Muffy Berryhill updated the Commission on the "Father's on Probation" program. Discussion continues around creating a pilot project for 2-3 years by supporting a dedicated probation officer at the county probation department who will work with 60 to 80 probationers from age 18-25 who have children up to age 5. Fathers in the project would be required to attend a thirteen week *Nurturing Fatherhood* course provided by trained providers in the community.

**e. CalWorks Assessment and Support**

Muffy Berryhill updated the Commission on the CalWorks assessment and support project. The main position of the project will be an early identification system as clients enter the CalWorks system. Berryhill commented that representatives from Shasta County Health and Human Services Agency, Public Health and the Department of Social Services will be meeting soon to discuss this project. Berryhill suggested the program could start as a pilot in the Burney area possibly through Bright Futures.

**8. Receive/Discuss Program Committee Report, *Bright Futures***

Muffy Berryhill reviewed the staff report regarding the *Bright Futures* program through the Tri County Community Network, the current program ends June 30, 2009 (copy attached to minutes). Berryhill convened the SCFFC Program Committee on April 27, 2009 which included Commissioners Jane Wilson and Maxine Wayda. The Committee acknowledged continuing need in the Intermountain area specifically around outreach and parent engagement oriented services, parenting support and education, and increasing social cohesion. The Committee reiterated the need for an increase in the depth of services with vulnerable families. Suggestions for future sustainability are to investigate Ameri-Corps positions for the current Family Advocates and a possible partnership with CalWorks. It may be necessary to discontinue the current Bright Futures Program as SCFFC may not be capable of offering "bridge" funding until future services are determined.

Cindy Dodds reviewed and handed out the proposed budget for June 2009-June 2011. Dodds commented that Child Abuse Prevention Coordinating Council will be receiving funds in the next fiscal year that may be used to fund the Family Advocates as AmeriCorps placements in the Intermountain area. Tri County Community Network currently works with CalWorks for orientation and resources, linking people with employment services. Berryhill requested next steps from the Commission. Dodds will be attending the

upcoming meeting with CalWorks. Commissioners requested the partnership with AmeriCorps be verified and the possible connection with CalWorks be pursued. Berryhill expressed that more will be known after the meeting with CalWorks. The Program Committee will be re-convened to further discuss the possible contract.

**9. Review Draft 2009-10 SCFFC Budget(s)**

Muffy Berryhill reported on the two versions of the SCFFC 2009-2010 Budget, i.e. with and without revenue reduction (copy attached to minutes). Berryhill pointed out the adjustments in the Education and Outreach budget. Funds for local advertising will be reviewed with changes made to the community awareness campaign to include more messaging around the priority objectives and child abuse prevention. The 2009-2010 Budget will be resubmitted to the Commission for final approval in June.

**10. Review Draft of 2009-14 Long-Range Financial Plan(s)**

Muffy Berryhill reviewed two versions of the SCFFC Long-Range Financial Plan, one with no reduction in funding and one with a 50% reduction in funding. The Long-Range Financial Plan will be resubmitted to the Commission for final approval in June.

**11. Reports**

**a. Advisory Committee Report**

No report given

**b. Director's Report**

Muffy Berryhill reviewed the attached Directors Report and distributed the Executive Summary for the Impact of First 5 in California's Northwest Region, Healthy Children Ready for School report (copy attached to minutes). Commissioners would like to see the Executive Summary report disbursed to the public.

**c. Commissioner Reports**

No report given

Meeting adjourned: 5:40 p.m.

Next regular meeting scheduled: **Wednesday, June 17, 2009, 3:00 p.m.**

Respectfully submitted,

Kris Nichols,  
Office Manager  
First 5 Shasta